# **North Carolina Community College Faculty Association Teaching & Learning Grant**

Application Instructions:

Please read the Grant Guidelines document before completing this application.

Email the application and supporting documents to [dsmaness@waketech.edu](mailto:dsmaness@waketech.edu).

Name/Title:

Division/ Department:

Community College:

Address:

Phone:

Email:

Amount Requested: $

1. Please describe your educational/professional development activity. (Attach documents, if necessary.)
2. Please describe how the requested funds will be spent. List specific expenses and total cost. (Attach documents, if necessary.)
3. If my request for reimbursement through the NCCCFA is approved, I agree to report on the use of the funds, participate in promotional activities about the Grant if requested, and allow my name and image to be used in promotional materials.

Electronic Signature: Date: